

Supervisor, Healthy Living

At Halton Region, we treat everyone with respect, honesty, fairness and trust. As an equal opportunity employer, we are committed to establishing a qualified workforce that is reflective of the diverse population we serve. Halton Region is committed to providing accommodation to individuals with disabilities throughout the recruitment process.

As an employer of choice, Halton Region recognizes the many benefits of hybrid work arrangements including flexibility and better work-life balance for our employees. This position is eligible for our Hybrid Work Program.

Posting ID: 1982

Department: Health

Division: Healthy Families

Pay Range: \$83,686 - \$111,577

Job Type: Contract > 1 Year

Contract Duration: 13 months

Hours of Work: 35 hours per week

Work Location: Halton Regional Centre - 1151 Bronte Road, Oakville (Health Department)

Employee Group: MMSG

Posting Date: May 19, 2023

Application Deadline: June 4, 2023

Job Summary

Reporting to the Manager, Healthy Living this position will provide leadership, supervision and support to a multidisciplinary team of professional staff including Public Health Nurses, Registered Dietitians and Health Promoters. This team is responsible for planning, delivering and evaluating public health programs and services. Initiatives range from population health approaches such as education through social media to services targeting populations with higher needs.

Duties & Responsibilities

- Provide supervision, support, and performance management to Healthy Living staff to support achievement of team goals
- Recruit staff in collaboration with Healthy Families management team
- Participate in divisional and program planning, and lead team planning
- Analyze service levels and performance indicators to assist the Manager in evaluating program efficacy
- Develop and implement necessary policies, procedures, protocols incorporating evidence informed practices
- Participate in the development, implementation, and evaluation of services/projects
- Oversee quality assurance regarding team performance and professional practice
- Provide consultation for staff members in relation to assessment, planning, implementation and evaluation
- Participate on divisional, departmental, interdepartmental, corporate and community committees as required
- Monitor team budget under direction of Manager
- Manage staff in a unionized environment
- Perform other duties as assigned

Skills & Qualifications

Essential:

The successful candidate will possess a Bachelor of Science in Nursing degree and membership with the College of Nurses of Ontario in good standing, or a Bachelor's Degree in Health Sciences or an Applied Science with an emphasis on health promotion, health communication, and community mobilization, and a minimum of five (5) years' experience in a public health environment. An equivalent amount of education and experience will be considered. This role requires:

- Strong knowledge of public health, determinants of health and the legislation and mandates governing public health including the Health Protection and Promotion Act
- Knowledge and skill in health promotion, disease and injury prevention, behaviour change, policy development and analysis, developing, implementing and evaluating program plans as well as project management, change management and stakeholder engagement
- Knowledge and skill in applying evidence informed decision making and using research evidence to inform effective public health practice.
- Knowledge and understanding of the standards of practice for Registered Nurses and Registered Dietitians in Ontario, and Health Promoter Competencies
- Demonstrated strong written and verbal communication skills
- Exceptional interpersonal skills with demonstrated ability to lead, coach, influence and motivate staff with political acuity

Preferred:

A minimum of two (2) years supervisory experience and a Masters degree in Public Health, Health Administration or other relevant area is preferred.

Working/ Employment Conditions

Working Conditions

- Flexibility in working hours is required as there may be periodic meetings and functions outside of regular business hours.
- Periodic travel within Halton and Ontario is required; incumbent must supply their own transportation.

Important information about your application:

- In accordance with requirements in Ontario Regulation 191/11 – Integrated Accessibility Standards and the Ontario Human Rights Code, Halton Region will accommodate the needs of individuals with disabilities throughout the recruitment process. If you require accommodation at any stage of the recruitment process, please inform the Talent Acquisition representative of the nature of the accommodation(s) you require.

- Please submit your application online. We will accommodate individual needs for applicants with disabilities and others who are not able to apply online. If you experience any issues with submitting your application, please contact HR Access at 905-825-6000 extension 7700.
- Applications will be accepted until 11:59 p.m. on the deadline date specified on the posting.
- We encourage applications from all qualified individuals; however, only those under consideration will be contacted.
- Personal information collected through the job application process will only be used for the purpose of determining qualifications for employment.
- If selected for an interview, you will be contacted by email and/or phone. Please ensure the contact information provided on your resume is up to date and that you check your email and voicemail regularly.

Halton Region serves more than 595,000 residents throughout Burlington, Halton Hills, Milton and Oakville. We are committed to delivering high quality programs and services that make Halton a great place to live and work. We engage great people who contribute to meaningful work that makes a positive difference in our community. At Halton, you are encouraged to grow and succeed in your career and are recognized for your accomplishments and contributions. As an employee, you will be part of a progressive, service focused and award winning employer with a diverse and inclusive work environment.