

Role Statement

Health Equity Workgroup co-chairs will work collaboratively to support the HEWG in fulfilling its responsibilities and provide leadership to the workgroup. They will effectively facilitate (at minimum) quarterly workgroup meetings and promote effective communication between staff and members. Co-chairs shall serve for a two-year term and must be current OPHA members in good standing, with a commitment to attending 80% of meetings.

Responsibilities

Agendas • Create agendas for the HEWG meetings, distribute to HEWG, invite agenda items and input from membership, preside over meetings of the workgroup

Collaborates • With HEWG member and the Staff Partner on the key issues addressed in the workgroup

Facilitates • Facilitate quarterly meetings for the HEWG to share updates, ideas and generate innovative solutions to health equity challenges as they arise in policy and/practice

Leads • Effectively lead each meeting in a manner that encourages thoughtful participation and promotes understanding of complex health equity issues, ensuring a fair discussion

Updates • After each meeting, shares meeting minutes and reports pertinent updates to Staff Support

Work Plan • With the assistance of HEWG members, Subgroup Leads and Staff Partner support the operationalization of the workplan, including obtaining sharable updates

Skills, Attributes and Experience

The Co-Chair will demonstrate the following personal qualities, skills, and experience:

- Strong interpersonal skills, commitment to equity
- Interest and experience related to the work of the workgroup
- Ability to facilitate a meeting such that discussion is in a manner that is respectful; and
- Willingness and ability to commit time to the responsibilities of this role.

Please email spedder@opha.on.ca with a Letter of Interest.