



## REPOST - Environmental Health Program Coordinator- (2073)

**Job Title** - REPOST - Environmental Health Program Coordinator

**Status** - Temporary Full-Time

**Temporary - Approximate length of assignment, in months** - 12

**Type of Position** - an Addition to Staff

**Start Date** - Immediate

**Salary** - Per hour

**Salary Grade** - \$52.39 - \$56.95

**Department** - York Region -> Community & Health Services -> Public Health -> Health Protection

**Location** - PH CFH & HP - 17150 Yonge Street, - Newmarket, ON L3Y 8V3 CA (Primary) remote work opportunities may apply - CA

**Job Description (E)**

### **POSITION PURPOSE**

Reporting to the Manager, Health Protection, is responsible for co-ordinating and supporting environmental health surveillance, research, partnerships, development of healthy public policy, information management, and data management relating to the Ontario Public Health Standards – Healthy Environments Program Standard and applicable protocols.

### **MAJOR RESPONSIBILITIES**

Assists the Manager in coordinating Healthy Environments Program functions and staff related activities.

Coordinates the assessment and surveillance of environmental health issues including collection, monitoring, analyzing and reporting on environmental health hazards and population health status data.

Coordinates activities to assist community partners to develop healthy public policies related to reducing exposure to health hazards.

Works with the Healthy Environments Team to develop population health assessment and surveillance tools relating to environmental health (e.g. indicators, epidemiology and research methods, statistical analysis).

Works with the Healthy Environments Team to collect, analyze, and report on surveillance data and analyze and synthesize data and research findings to reduce the burden of illness from health hazards and to influence the development of healthy public policy.

Utilizes surveillance and research information to identify potential environmental health hazards, risks, trends and mitigation and control measures.

Promotes collaboration between the Health Protection Division and other Divisions, Branches and Departments to address the burden of illness from environmental health hazards in the community.

Liaises with Public Health Branch staff to ensure consistency in the collection, collation, analyzing and reporting on health related information.

Ensures compliance with Regional protocols in the development of external partnerships, including contracted services and service agreements that support population health assessment and environmental health surveillance.

Ensures that environmental public health programs and practices are informed by scientific evidence.

May occasionally be required to respond to emergency situations outside of normal business hours, as related to the Departmental Emergency Plan.

Performs other duties as assigned, in accordance with Branch and Department objectives.

## **QUALIFICATIONS**

Successful completion of a University Degree in Environment Health, Public Health, Environmental Studies or a similar field or approved equivalent combination of education and experience.

Minimum three (3) years experience in co-ordinating environmental health projects.

Experience in project management in the environmental health field.

Demonstrated experience in research methodologies and the collection and interpretation of health-related data.

Demonstrated experience and skills in partnership building and community engagement.

Demonstrated use of evidence informed practice including population health assessment, surveillance, research, and program evaluation to influence healthy public policy and to prevent or reduce the burden of illness from health hazards in the environment.

Knowledge of current legislation and policy, including federal and provincial legislation relating to health protection, environmental protection, land use planning, air quality, water quality, and hazardous products.

**Council Approval Date**

**Scheduled Weekly Hours - 35**

**Scheduled Shifts - 08:30-16:30**

**Operational Hours**

**Close Date - January 30, 2023**

**# of Hires Needed - 1**

**Union - CUPE 905 York Region**

**Please apply online by 4:30PM** EST of the closing date indicated above. We thank all candidates for their interest; however, only those selected for an interview will be contacted via email.

All York Region Employees are required to be fully vaccinated with a COVID-19 vaccine series, approved by Health Canada or the World Health Organization, as a condition of hire. Should you be the successful candidate, you will be required to comply with the Region's mandatory Vaccination Policy that is in effect.

York Region is an equal opportunity employer committed to an inclusive, barrier-free recruitment and selection process. At the Region, we respect, encourage and celebrate our diversity. If contacted for an employment opportunity, please advise if you require Code-protected accommodation.