

Manager, Infection Prevention and Control

Great experiences start with the right people.

Consider this unique and challenging opportunity to showcase your extensive expertise in the field of Infection Prevention and Control (IPAC). Using your experience, skills and talent, you will lead the creation, administration and oversight of an IPAC program for Ontario Public Service (OPS) employees.

About us

The Centre for Public Sector Labour Relations and Compensation at the Treasury Board Secretariat is responsible for leading OPS collective bargaining and providing corporate leadership on OPS labour relations strategies and compensation, plans, policies and directives.

Diversity, Inclusion, Accessibility and Anti-Racism

The OPS is an innovative, responsive, and accountable public service that works hard to be diverse, anti-racist, inclusive, accessible, merit-based, respectful and equitable. Diversifying leadership teams is a top OPS priority, with the goal to achieve parity with the Ontario labour force by 2025 for the most underrepresented groups (Indigenous, racialized and persons with disabilities) in leadership positions.

To advance this goal, the OPS is collecting socio-demographic information that will help to address potential barriers and achieve equity in hiring. You are requested to complete the voluntary survey and contribute to building a more diverse, anti-racist, inclusive and accessible OPS.

The OPS invites all interested individuals to apply and encourages applications from Indigenous and racialized individuals, and persons with disabilities.

The OPS is an accessible employer and we offer accommodation in all aspects of employment, including the recruitment process. Visit the [OPS Anti-Racism Policy](https://www.ontario.ca/page/ontario-public-service-anti-racism-policy) < <https://www.ontario.ca/page/ontario-public-service-anti-racism-policy> > and the [OPS Diversity and Inclusion Blueprint](https://www.ontario.ca/page/ops-inclusion-diversity-blueprint) < <https://www.ontario.ca/page/ops-inclusion-diversity-blueprint> > to learn more about the OPS commitment to advancing racial equity, diversity and inclusion.

The OPS offers employment accommodation across the recruitment process and all aspects of employment consistent with the requirements of Ontario's [Human Rights Code](http://www.ohrc.on.ca/en/ontario-human-rights-code) < <http://www.ohrc.on.ca/en/ontario-human-rights-code> >. Refer to the application instructions below if you require a disability-related accommodation.

What can I expect to do in this role?

In this role, you will:

- Manage the planning, development, implementation and evaluation of infection prevention and control (IPAC) strategies, policies, guidelines and frameworks to support infection prevention and control practices enterprise-wide across the Ontario Public Service (OPS).
- Provide expertise and advice to senior management and staff on infection prevention and control delivery options, recommendations, risks and issues management strategies as they relate to the delivery of infection prevention and control-related services enterprise-wide.
- Lead a multidisciplinary team in the effective delivery of infection prevention and control services for the OPS through the development, implementation, evaluation and maintenance of professional standards and policies and procedures across ministries at the enterprise and ministry levels.

Location: Toronto

How do I qualify?

Strategic Leadership Skills:

- You demonstrate the [leadership behaviours, attributes and mindset for leaders](https://www.ontario.ca/page/careers-ontario-public-service-leadership) < <https://www.ontario.ca/page/careers-ontario-public-service-leadership> >, across the organization, to lead the OPS into the future and deliver our vision.
- You have demonstrated success in fostering an environment of continuous improvement, creativity and excellence.
- You have had success in motivating and building relationships with a diverse team of highly

professional, technical and administrative staff.

- You have experience with strategic planning and operational management, including financial planning, budgeting as well as managing workload and human resources.
- You actively acknowledge and challenge your own unconscious biases and consistently work to reduce them.

Communication, Consultation and Relationship Management Skills:

- You have good judgment and political acuity to deal with highly visible, complex and politically sensitive issues.
- You have superior written, oral and interpersonal communication skills to effectively convey complex information, solicit input and provide sound advice.
- You have effective presentation skills to prepare and present progress reports, briefing notes and a variety of correspondence for senior officials.
- You can establish and maintain strong working relationships with key partners and stakeholders.

Technical Skills:

- You have strong foundational knowledge of IPAC principles and practices.
- Current Certification in Infection Prevention and Control (CIC) is considered an asset.
- You have knowledge of outbreak management and the ability to provide guidance, support and IPAC technical advice in the management and prevention of workplace outbreaks.
- You demonstrate knowledge of health care administration and health care practices and programs to oversee the implementation, evaluation and maintenance of professional standards, protocols and operational policies and procedures.

Be sure to check out the Manager Recruitment Unit's [Application Preparation Guide for Aspiring Managers](#) < <https://www.youtube.com/watch?v=1F7HbEuPfiS&t=8s> > for tips to help you prepare an impactful application!

Salary Range: \$90,348 - \$135,178 Per Year

Additional information:

- 1 Temporary, duration up to 24 months (with possibility of extension), 315 Front St W, Toronto, Toronto Region

Please apply online, only, at www.ontario.ca/careers, quoting **Job ID 182466**, by **Monday, June 27, 2022**. Please follow the instructions to submit your application. Faxes are not being accepted at this time.

If you require accommodation in order to participate in the recruitment process, please contact us at www.gojobs.gov.on.ca/ContactUs.aspx to provide your contact information. Recruitment Services staff will contact you within 48 hours. Only those applicants selected for an interview will be contacted.

The Ontario Public Service is an inclusive employer. Accommodation will be provided in accordance with Ontario's *Human Rights Code*.

www.ontario.ca/careers