



# OUTLINE FOR SUMMARIZING THE SITUATIONAL ASSESSMENT RESULTS

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The following outline provides a template for organizing the situational assessment into a report format for sharing back with key partners. This report can form a basis for the next steps and discussions with community partners around determining key objectives for an action plan that the collective will work towards.

## PROPOSED OUTLINE FOR SUMMARIZING THE RESULTS INTO A REPORT FORMAT

### Introduction

- What were the key questions your situational assessment aimed to answer?
- What previous local initiatives or work was relevant to your approach?

### Method

- Describe the steps you took to collect, analyze and interpret the information gathered for the situational assessment.
- Describe the population that you learned about in this situational assessment.

### Results

- Describe the results from the key steps you undertook to collect information for the situational assessment.

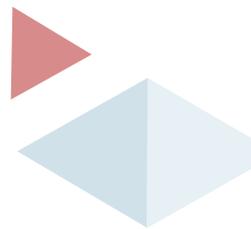
### Discussion

- What are the key levers for positively impacting children's health in our community?
- What aspects of children's health are of highest concern to the community?
- What areas demonstrate progress or alternatively, demonstrate negative trends (i.e. children's health is improving or worsening)?
- Describe any implications for health equity in your community revealed by the situational assessment findings. What appears to need to happen in order to advance children's health and address gaps in health equity?
- Were there any findings that were surprising or unexpected compared to your existing knowledge of the local context?
- What information was missing or not accessible during this process? Were there any limitations in your work, or potential biases to note?

- What community engagement was done throughout the situational assessment process and how did this influence or change interpretations of data collected? Please include the following details where possible (Can attach minutes from any community meetings in appendix):
  - o # of new partners/stakeholders that were engaged in the process
  - o # of total partners/stakeholders engaged in the process
  - o # of partners/stakeholders engaged from health sector
  - o # of partners/stakeholders engaged from social sector
- What was learned from the Situational Assessment that was particularly insightful for guiding intentions in moving forward?
- Has the understanding of the problem shifted or changed through the Situational Assessment, if so, can you describe how?
- Were there opportunities that became apparent for changing behaviour, rearranging the system or tipping the system, for positive transformational change?
- Were there areas where common programs were identified, or gaps and opportunities?

### Conclusion

- In summary, describe what you learned from the situational assessment and how this information will be used to engage further with community partners and inform the action plan.



**For more information about the Keeping Kids Healthy through Collective Project, or for further resources on conducting a Situational Assessment, please see the project website at [opha.on.ca/KeepingKidsHealthy.aspx](http://opha.on.ca/KeepingKidsHealthy.aspx)**